

Customer name	
Contract number	

STATUS	Final / On Hire		Off-Hire		Stock Transfer		Thorough Examination		Job sheet	DATE
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PLANT NUMBER		DESCRIPTION / TYPE
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THESE INSTRUCTIONS SHOULD BE FOLLOWED WHEN CHECKING EQUIPMENT

- Check the general overall condition and appearance of the equipment including paint finish and signage etc.
- Inspect main body and frame for impact damage and distortion. Position the skip on a flat surface such as a flat levelled steel road plate to check straightness of skids which may affect its stability.
- Check the chute assembly for damage, distortion or security concern.
- Check the general condition of the 4 springs present. Check that there are no gaps in the coil.
- Check generally for cracked welds paying special attention to the trunion mountings, bale stops and shutter mechanism mountings etc.
- Inspect trunion pins for wear and security. Ensure all locking pins / bolts are in place and undamaged.
- Check that the lifting bale is straight, secure and undamaged. Make sure that the tube supporting the bale is not mushroomed. Check for pitting and heavy corrosion around the tube.
- Check that the bale safety chain is present. (Being fitted as skips pass through workshop depots)
- Ensure that the shutter adjustable stops fitted to the rope operated column are adjusted accordingly. (500ltr skips must be adjusted so the shutter release handle has a gap of 40mm between the handle and cross member)
- Check the condition and security of all permanent shutter stops.
- Check shutter mechanism is undamaged and fully functional.
- Check any installed spreader beam is straight and secure.
- (Excluding 500L) Check the shackle, bolt and split pin are present and for wear or any damage. Ensure split pin is in correct position and secured. (Gradually Bow Shackles will be changed to Dee Shackles) (Do not send skip to workshop only because of the fitment change)
- Ensure all stickers such as Marwood Logo, Next Examination Due Date (MGS71), sticker MGS24 Plant returned label, sticker MGS64 Crane skip data label, Crush Zone (MGS80) and Do Not Walk Under Suspended Load (MGS79) are in present.
- Record and check data plate including serial No are in place, undamaged, clear and legible.

Equipment which displays evidence of incorrect operation should be withdrawn from service.

	O K	R	COMMENTS
GENERAL APPEARANCE			
Main Body Condition			
Main Frame Condition & straightness of skids			
Chute Assembly			
4 x springs with no gap in coil			
Condition of Welds			
Trunion Pins & Clips			
Lifting Bale			
Bale safety chain			
Shutter Mechanism (lever)			
Shutter stops correctly adjusted			
Spreader beam			
Shackle with bolt and split pin			
All stickers			
Data Plate & Serial No			
Entered on computer system			The results of all off hire inspections must be entered onto the computer system.

Equipment should be cleaned and correctly stored after checking

CHECKED BY:

DATE:

PRINT	SIGN
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