

Plant No	
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Description	
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Serial No	
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Contract number & Customer Name	
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WEAR APPROPRIATE PPE BEFORE CHECKING THE BOTTOM DISCHARGE SKIP

STATUS	Final / On Hire		Off-Hire		Stock Transfer		Thorough Examination		Job sheet	DATE
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Examination Area/ Instructions	Comments/Measurements	Pass	Fail
Check the general overall condition and appearance of the equipment including paint finish and signage etc.		<input type="checkbox"/>	<input type="checkbox"/>
Inspect all lifting eyes & guide holes thoroughly if present.		<input type="checkbox"/>	<input type="checkbox"/>
Inspect fork channels, handles, pins & spring for damage, if applicable check condition of heel pins fitted and are not damaged. Check the condition of feet/castors where applicable.		<input type="checkbox"/>	<input type="checkbox"/>
Check the automatic locking system on the fork pockets if present. With the skip, correctly and safely connected to the forklift forks, check the automatic discharge mechanism for security issues. Check for smooth operation and lubricate where necessary.		<input type="checkbox"/>	<input type="checkbox"/>
Inspect the main body for impact damage, chains, cracked welds and any distortion which may affect stability.		<input type="checkbox"/>	<input type="checkbox"/>
With the skip in open position still connected to the forklift, check door, hinges, links, handles, levers and springs for damage, security and lubricate where necessary.		<input type="checkbox"/>	<input type="checkbox"/>
Inspect Data Plate (SWL, plant no and serial no) is in place, undamaged, clear and legible. Note them down.		<input type="checkbox"/>	<input type="checkbox"/>
Check stickers Marwood label, MGS24, MGS27(if app), MGS41, MGS58, MGS71, MGS78, MGS79, MGS82 & MGS 118 (MGS118 those fitted with auto forks lock only)		<input type="checkbox"/>	<input type="checkbox"/>
Operational Test: Ensuring smooth operation of the discharge mechanism & fork locking system		<input type="checkbox"/>	<input type="checkbox"/>
Entered on computer system		<input type="checkbox"/>	<input type="checkbox"/>

Note: If a check is not applicable, write N/A. Do not fail

Equipment should be cleaned and correctly stored after checking.

CHECKED BY:

DATE:

PRINT	SIGN
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